

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref.No.NITUK/Estt./00/2019/001/A-85

Date: 24/04/2019

OFFICE ORDER

In compliance to the Rule 149 of General Financial Rules, 2017, the Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or services available on GeM. Accordingly, to stream-line the purchase procedure as per General Terms and Conditions of GeM manual, the following Buyers and Consignee are constituted with immediate effect:

S.No.	Department/Section	Buyer	Consignee
1.	Central Stores	DR/AR	AR/Suptd.
2.	Mechanical Engg.	Respective HoD	Respective faculty Incharge Lab/Coordinators/Trainee Teachers/Technical Assistant of the Departments
3.	Electrical Engg.		
4.	Electronics Engg.		
5.	Civil Engg.		
6.	Comp. Sci. & Engg.		
7.	All Dept. of S&H		
8.	Establishment		
9.	Accounts		
10.	Academic		
11.	Hostel		
12.	Library	Assistant Librarian	TA (Lib)
13.	Sports	SASO	TA (SASA)
14.	T&P	Coordinator (Placement)	Suptd. (T&P)
15.	All Deans Office	Respective Deans/AD's	Respective AD's/TA's
16.	Chief Warden Office	Chief Warden	Warden to be assigned by Chief Warden
17.	TEQIP	Nodal Officer (Procurement)	Respective faculty Incharge Lab/Coordinators/Trainee Teachers/Technical Assistant of the Departments

This is issued with the approval of the Competent Authority.


Registrar

Copy to:

1. All employees – through email
2. Coordinator (IPC)
3. Assistant Registrar (Stores)
4. Office of the Director
5. Office of the Registrar
6. Guard file – for record only